

WEST MANHEIM TOWNSHIP

SPRING/SUMMER 2023

The Official Newsletter of West Manheim Township • westmanheimtwp.com

ANNUAL DOCUMENT SHREDDING EVENT

Saturday, April 22nd 9:00am - 12:00pm at 2412 Baltimore Pike

FREE SERVICE FOR TOWNSHIP RESIDENTS

SHREDDING EVENT TAKES PLACE ONCE A YEAR

Have your sensitive and/or confidential documents shredded by a professional company. Binder covers and staples do not need to be removed. Document suggestions:

Obsolete Tax Documents, Bank Statements/Cancelled Checks, Credit Card Statements & Receipts, Credit Card Offers, Financial Account Statements, Insurance Documents, All Sensitive Information: Birthdates, Social Security Numbers, Signatures, Passwords & Pins, Legal Documents/Credit Reports and Histories

PUBLIC WORKS NEWS

TOWNSHIP LIMB PICK-UP

West Manheim Township Public Works crews will be collecting brush and limbs in April.

The West Side of Baltimore Pike will take place April 10th - 13th

The East Side will be April 17th - 20th.

Please note there will be no removal on Friday. All limbs must be out Wednesday to guarantee removal. Crews are not permitted to enter onto personal property to remove limbs. Limbs must be right along the curb.

STREET SWEEPING

The Public Works Department will start street sweeping April 3rd (weather permitting). There are no scheduled areas or dates for sweeping. All Township streets will be cleaned so please be patient. Please refrain from parking on the street Monday - Friday 7:00 am to 3:00 pm. This will allow the entire street to be swept.

TOWNSHIP PAYMENT DROP



In an effort to better serve the residents of West Manheim Township a drop box is located on the exterior of the building. The drop box is conveniently located along the front of the building on the west side facing Route 94 (Baltimore Pike). The drop box is labeled "**TOWNSHIP PAYMENT DROP**". The drop box is secure and available during business and non-business hours.

TAX NEWS

Message from Ruth Neiderer, Tax Collector

The Tax Collector's office is located in the West Manheim Township building. Office hours are Tuesday and Thursday 9:00 – 4:00. (Lunch 1:00 to 2:00). Please check office hours notice for additional hours near the deadline periods. **Real Estate Taxes** are based on your assessed value generated by the York County Assessment Office (717-771-9232) and the tax rate is determined by the elected officials of each taxing district. **The tax bill is the property owner's responsibility.** All bills are mailed to the homeowner. If you have an escrow account which pays your real estate taxes, please contact your lender or forward it to them. If you receive an interim bill due to additional improvements, please check with your lender to see if they will pay interim bills from your escrow account. I would encourage you to check statements to be sure payments have been made.

The York County and West Manheim Township bills are mailed mid-Feb. and discount is due mid-April. The South Western School bill is mailed mid-July and discount is due by the end of September. All current year billing by 08/31 must be paid in full by December 31st each year. No personal checks after Dec. 15th Payments can be made by mail (post mark is accepted), using the township drop box or stopping by during office hours. No cash over \$100.00. At this time payments cannot be made by credit/debit card.

Tips from your Tax Collector

I would like to remind you to please write a contact phone number or email address on your payment. Unlisted phone numbers make it difficult to reach you if there is a question or problem with your check, resulting in missed rebates and late payments.

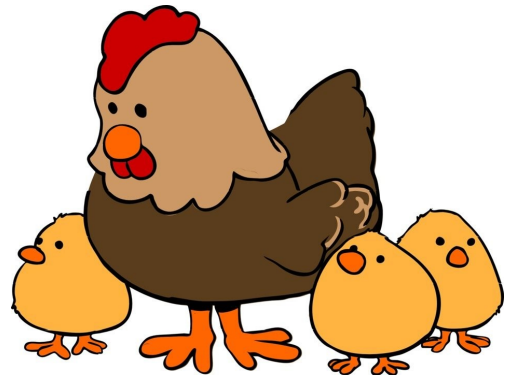
I receive many requests for changes to the homeowner information on the tax bills. Please note, for your protection, I am not able to change the name printed on your tax notice. The name on the tax bill comes from the York County deed database. If you would like to change your name due to marriage, etc. it must be changed at the Recorder of Deeds office. The only exception is I can remove a deceased spouse's name from the bill at the surviving spouse's request.

Checks payable to:

Ruth Neiderer, Tax Collector OR
West Manheim Twp., Tax Collector
Phone (717) 632-3155 **Fax** (717) 632-2499
E-mail rneiderer@westmanheimtp.com

CHICKENS & LIVESTOCK

Are you considering raising livestock on your property? Contact the Township to verify the Township regulations and permit requirements. The Noncommercial Keeping of Livestock section of the West Manheim Township Zoning Ordinance provides specific regulations including but not limited to: minimum acreage, number of animals, size of animals, fencing, structure setbacks, manure disposal, etc. Animals considered to be livestock include poultry, horses, mules, cattle, sheep, goats, swine, etc. Domestic pets are allowed in all Districts and, in most cases, are considered those animals which are kept within the dwelling and would be locally available for purchase at a pet store.



POOL PERMITS

DO I NEED TO GET A PERMIT BEFORE INSTALLING MY NEW SWIMMING POOL ?

All pool types (permanent & storable) with a depth of 24 Inches or greater require a permit and inspections

PA UCC section 403.62 (c)(5)



WHAT DO I NEED TO KNOW BEFORE I BUY A POOL (PERMANENT & STORABLE)?

- Portable pools - 42" or less of water. Not designed to be permanent and removed during winter months.
- A pool permit and inspections are required for all pool types.
- Pools must meet all building code safety requirements.
- A pool wall less than 48" high, must have proper fence/barrier around the pool.
- Pools must meet township setback requirements.
- Electric to pool must be inspected and approved prior to use.

All permitted pools must meet the Pennsylvania Uniform Construction Code

Please contact the West Manheim Township Office for additional questions:

717.632.0320

MS4

MS4 Water Quality

Are you looking forward to April showers and May flowers as much as we are? The coming spring brings an opportunity for us all to reacquaint ourselves with our lawns and flowerbeds and the responsibilities that go along with them. The approaching spring season is an excellent opportunity for the Township to again talk about our Municipal Separate Storm Sewer System (MS4)

Program. The Township's federally mandated MS4 Program seeks to improve the quality of our waterways by improving the quality of the storm-water which is draining into those waterways. It is important to keep in mind that everyday activities can and do have an impact on water quality.

Did you know that over 60% of water pollution is caused by runoff from residential properties? The two largest contributors to pollution in residential run-off are yard waste (grass clippings & leaves) and excess pesticides, herbicides, and fertilizers which are introduced to the storm sewer system during precipitation events. Grass clippings blown into the street and washed directly into storm inlets create flooding issues. In addition, the decomposition of these materials creates a breeding ground for bacterial in the inlets and basins, which in turn becomes food for mosquito larvae in the late Spring and Summer Months. West Nile Virus anyone?

Organic materials that drain into or are deposited into our creeks and streams begin to breakdown and raise nutrient levels in the streams which create algae blooms that deprive fish and other water plants of the oxygen necessary to survive. The Township is encouraging residents to consider several alternatives to blowing grass clippings into the street or illegally dumping them directly into waterways: bag and dispose of grass clippings in the trash, allow clippings to remain on the lawn, or utilize the clippings as mulch. Please



also consider conservative use of pesticides, herbicides, and fertilizers. Decreasing the initial application amounts as opposed to following the manufactures suggested application amounts and dosages could prevent unabsorbed chemicals from being washed into the storm sewer system. Fertilizers should be used sparingly on steep

sloped areas to prevent contaminating run-off, and, if using pesticides and herbicides on a steep slope it is wise to have a plan in place to plant or install a stabilizing ground cover to prevent soil erosion once your intended targets have been vanquished. Another simple and easy method to prevent contaminating run-off is to ensure that the weather will remain rain free for 24-hours after application to prevent chemicals from washing off before they have had a chance to be absorbed.



YARD WASTE PICK-UP

2023 West Manheim Township Trash & Recycling Collection Calendar

JANUARY							FEBRUARY							MARCH							APRIL						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4				1	2	3	4							1
8	9	10	11	12	13	14	5	6	7	8	9	10	11	5	6	7	8	9	10	11	2	3	4	5	6	7	8
15	16	17	18	19	20	21	12	13	14	15	16	17	18	12	13	14	15	16	17	18	9	10	11	12	13	14	15
22	23	24	25	26	27	28	19	20	21	22	23	24	25	19	20	21	22	23	24	25	16	17	18	19	20	21	22
29	30	31					26	27	28					26	27	28	29	30	31		23	24	25	26	27	28	29
																					30						

MAY							JUNE							JULY							AUGUST						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3							1			1	2	3	4	5
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
28	29	30	31				25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30	31		
														30	31												

SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	1	2	3	4	5	6	7				1	2	3	4						1	2
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30			24	25	26	27	28	29	30
																					31						

 = Christmas Tree Collection
 = Yard Waste Collection

Observed holidays are noted in **RED**. Collection days that fall on or after the holiday will be delayed one day. EXCEPTION: If holiday falls on a Saturday or Sunday, there is no change in service prior to or after the holiday.

BASIC GUIDELINES:

- Trash, Recycling, and one bulk item must be curbside by 6:00 AM on your scheduled collection day.
- Basic service must fit in one 96 gallon mobile cart.
- Containers for Low Volume Service must not exceed 35 gallons.
- If you have over the allowed limit, extra service may be scheduled by contacting **717.767.4456**.
- Yard Waste will be collected on the third Saturday of every month from March through November.
- Yard Waste must not exceed 5 feet in length and must be bundled.
- Call Penn Waste to schedule collection of bulk items.
- No construction debris will be collected curb side.

Recycling Guidelines



RECOMMENDED RECYCLABLES



CANS
Aluminum & Steel



PLASTIC
Bottles & Jugs 1, 2 & 5



NEWSPAPER
Clean & Dry, no food contact



GLASS
Bottles & Jars



CARDBOARD
Dry & Flattened, No Food Contact



CARTONS

DO NOT PLACE THE FOLLOWING ITEMS IN YOUR RECYCLE BIN



NO Plastic Bags



NO Food/Liquid



NO Garden Hoses



NO Clothing



NO Diapers



NO Medical Waste



NO Scrap Metal



NO Styrofoam

Recycling Guidelines

DO NOT Dispose of Rechargeable Batteries in Your Trash or Recycling Bins!

Rechargeable batteries, such as those found in common household items like cell phones, tablets, toys, electric toothbrushes, tools, and remote controls should **NEVER** be placed in your curbside trash and recycling bins because **they start fires**. Resources for proper disposal of rechargeable batteries can be found here:

To find a battery drop off location near you:
www.Call2Recycle.org/locator

To locate a Drop-Off site by telephone, call:
1-877-2-RECYCLE

Participating retail collection points include Batteries Plus, Home Depot, Lowes, and Staples.

You can also check with your local Solid Waste Authority to see if rechargeable batteries are accepted at their Household Hazardous Waste events.



CREATING A GREEN COMMUNITY TOGETHER.

WMTPD NEWS



The West Manheim Police Department is proud to announce the hiring of two new officers. Officer Sean Rosier was a twenty-five-year veteran of the York City Police Department and brings with him a wealth of experience and knowledge. Officer Jacob Broederdorf just graduated from the police academy and is ready to take on all the challenges of becoming a new police officer. We welcome both officers and congratulate them on this achievement.



The police department responded to 750 more calls for service in 2022 than in 2021. Please remain vigilant in your neighborhoods and contact 911 immediately if you see any suspicious persons or vehicles. Do not approach suspicious vehicles or persons. Our officers will respond to investigate the situation.

The Department continues to investigate and solve a wide range of crimes. Our Department captured two individuals this past year in the township wanted for criminal homicide. The homicides were committed outside the township but the suspects were located within our township. We recently arrested members in a large-scale theft ring who stole more than two hundred thousand dollars in retail property.

Please continue to be cognizant of phone and internet scams. Do not provide any personal identifying information to anyone over the phone or through email and do not send money to anyone you do not know. Do not send money to anyone you do know based off an email or text, contact them personally to ensure they actually requested the money.

Our officers this past year utilized Narcan to save several overdose victims. If you need assistance with drug addiction a resource is <https://yorkopioidcollaborative.org/>



PHVFC NEWS



PLEASANT HILL VOL. FIRE CO. BY THE NUMBERS



IN 2022 WE RECEIVED:

1586

EMERGENCY CALLS

10% Increase from 2021

911

1208	EMS CALLS
378	FIRE CALLS
32	STRUCTURE FIRE/RIT CALLS
31	MOTOR VEHICLE ACCIDENTS
17	WILDLAND FIRE/WATER RESCUE



Initial Training:

188 Hours +

FIREFIGHTER I CERTIFICATION

220 Hours +

EMERGENCY MEDICAL TECHNICIAN



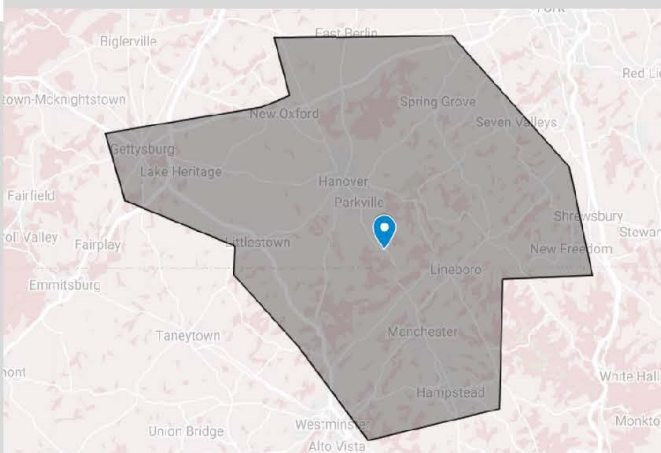
FIRST DUE RESPONSIBILITY—25 SQUARE MILES
RESPONSE ASSIST AREA—35 MILES by 25 MILES
FROM HAMPTON TO BALTIMORE COUNTY
AND
FROM GETTYSBURG TO GLEN ROCK

OF THOSE EMERGENCY CALLS:



76%

ARE NON-FIRE RELATED,
INCLUDING MOTOR VEHICLE ACCIDENTS, ALS & BLS
MEDICAL AID, SPECIAL RESCUES, AND
OTHER SERVICES



YOUR SAFETY IS OUR PRIORITY

VISIT US ON  @ PLEASANT HILL VOLUNTEER FIRE COMPANY

GRASS & YARD WASTE ORDINANCE

Know the ordinance requirements to avoid a violation ticket.

The Quality of Life Ordinance #2018-01 allows the Township to issue tickets rather than non-traffic citations for specific ordinance violations. As the property owner, it is your responsibility to make sure your property is in compliance with the Township Ordinances – this includes rental situations and hired contractors.

Ordinance 2018-02 – Grass Clippings in

Roadway: No person shall knowingly cause grass clippings or yard waste produced in conjunction with yard maintenance or gardening, to be placed onto the streets, sidewalks, and other public roads of the Township. The owner shall also be responsible for any grass clippings or yard waste which inadvertently is caused to enter the streets of the Township shall be promptly removed; there is no "grace period" within which to remove grass clipping or yard waste. The owner shall be responsible to ensure that any persons hired to maintain their property abide by this ordinance.

Chapter 82 – Brush, Grass, Weeds (over 12" in height):

No property within the Township shall have any grass, weeds, or vegetation exceeding 12 inches in height unless grown for human or domestic animal consumption or planted for some useful or ornamental purpose.

Chapter 89 – Numbering of Buildings: Every building within the Township shall conspicuously post assigned address numbers on the street side of the building or on the entrance gatepost or the mailbox or beside the driveway. Numbers should be visible from road by those with normal vision. Numbers shall be durable light-reflecting material or a color that contrasts with background. Arabic numerals or alphabet letters at least four inches high, with a minimum stroke width of 0.5 inch required for residential uses and six inches high for nonresidential uses.

Chapter 193 – Property Maintenance: Properties within the Township must comply with The International Property Maintenance Code 2009 edition. This code is used for regulating and governing the conditions and maintenance of all property, buildings and structures.

Chapter 250 - Article VI – Snow Emergencies (parking & snow/ice removal):

The owner or occupant/tenant of every property is required to remove from all sidewalks abutting such property all snow and/or ice within 24 after the snow has ceased to fall and/or the ice to have formed. The snow and/or ice shall be removed to a width of not less than three feet and shall not be placed on any public street or highway. The owner or occupant/tenant shall thereafter keep said sidewalk free and clear of all snow and/or ice.



Typically, a warning notice will **NOT** be provided to the person in violation of the above ordinances. The violation ticket will be mailed first class with a certificate of mailing to the violator's address of record. The violator has 10 days to pay the applicable fine. This Ordinance promotes the best quality of life for the residents of the Township by permitting the resolution of an alleged violation in an expeditious fashion without resorting to the courts to resolve the matter.



EXTREME WEATHER SAFETY



According to the CDC, Spring is the time of year when many things change—including the weather. Temperatures can swing back and forth between balmy and frigid. Sunny days may be followed by a week of stormy weather. Sometimes extreme

weather changes can occur even within the same day. Advance planning for thunderstorms, lightning, tornadoes, and floods requires specific safety precautions. You can follow many of the same steps for all extreme weather events. Keep an emergency kit on hand. Some items to include are:

- A battery-operated flashlight, a battery-operated NOAA Weather Radio, and extra batteries for both
- An emergency evacuation or shelter plan, including a map of your home and, for every type of severe weather emergency, routes to safety from each room
- A list of important personal information, including:
 - ◆ telephone numbers of neighbors, family, and friends
 - ◆ insurance and property information
 - ◆ telephone numbers of utility companies
 - ◆ medical information

According to the American Red Cross a first aid kit may include:

- ◆ non-latex gloves
- ◆ assortment of adhesive bandages
- ◆ antibiotic ointment
- ◆ sterile gauze pads in assorted sizes
- ◆ absorbent compress dressings
- ◆ tweezers
- ◆ scissors
- ◆ adhesive cloth tape
- ◆ aspirin packets (81 mg each)
- ◆ first aid instruction booklet
- A 3–5 day supply of bottled water and nonperishable food
- Personal hygiene items
- Blankets or sleeping bags
- An emergency kit in your car



E.C.R.I.N.

What is E.C.R.I.N.?

E.C.R.I.N. stands for Evacuating County Residents In Need. E.C.R.I.N. is a voluntary, community outreach service to assist emergency responders (Fire Dept., Emergency Medical Services, Police Dept, and Emergency Management) and elected officials in West Manheim Township (and municipalities across York County) in obtaining important information on special needs residents living in their communities.

E.C.R.I.N. also assists residents by ensuring that all emergency response units (Fire, EMS, Police, and EMA) have access to the same information about each person – thus decreasing confusion during an emergency situation. E.C.R.I.N. provides a way for all responders to access the same, standardized information. This standardized information decreases safety risks to both responders and residents in emergency situations.

This system is entirely voluntary. Under state law (Title 35: Health and Safety of Emergency Services Code) municipalities are required to keep information on special needs persons in their area. E.C.R.I.N. provides an organized system to do so. Also, state law requires group living arrangements to provide their own emergency plan. Therefore, E.C.R.I.N. is a resource for residents with special needs who have no reliable source of assistance in the event of an emergency. E.C.R.I.N. can be used for more than just evacuation purposes – the information it provides is also helpful in any emergency situation, such as a fire incident, chemical spill, police incident, severe storm events, and other similar incidents.

West Manheim Township Emergency Services, which includes the Pleasant Hill Volunteer Fire Company, the West Manheim Township Police Dept, and the West Manheim Township Emergency Management Agency, is currently updating the list of residents that may require assistance in the event of an emergency in the township. If you or any members of your family require special assistance we are asking that you complete the attached form and mail or return it to the address listed below or use the link to the fillable form below. Completing this form is voluntary and not mandatory. However, by completing the requested information all emergency responders will be better prepared and informed. All information is considered confidential.

https://docs.google.com/forms/d/e/1FAIpQLScJkijYadKh_07d2b88thXleURcDfudWgIxpq8s1hyGECsMPA/viewform?usp=sf_link

Mail or return the E.C.R.I.N. form to:

West Manheim Township Emergency Services
Attn: Emergency Management Coordinator
Township Municipal Building 2412 Baltimore Pike
Hanover, PA 17331

If you should have questions, please feel free to contact Paul Hill at 717-632-0320.



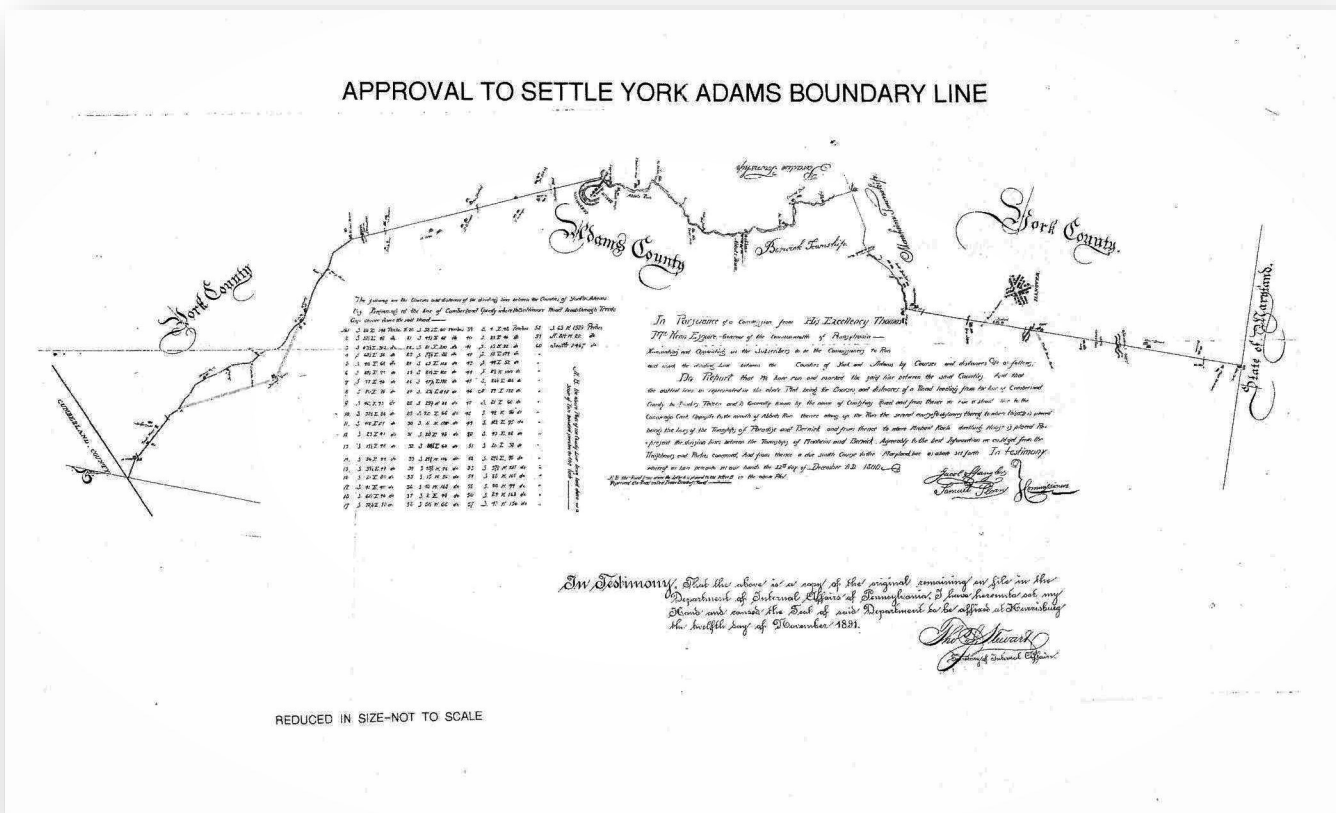
EVACUATING COUNTY RESIDENTS IN NEED

HERITAGE COMMITTEE

RESOLUTION OF THE YORK AND ADAMS COUNTIES BOUNDRY LINE

The Heritage Committee of West Manheim Township has a map prepared by Neal Otto Hively that shows all the initial land grants made by the William Penn Family. Adams County was originally part of York County. Adams County was created on January 22, 1800. We noticed that Reverend Hively's map showed the border following the Long Arm Creek and was not perpendicular to the Mason Dixon Line.

We discovered that some ninety years later, the two counties petitioned the Commonwealth of Pennsylvania to revise the boundary to its present day location. On September 12, 1891, the Department of Internal Affairs approved the adjustment and Secretary Stewart signed off. A copy of the map and legal description shown below was obtained from the Adams County Courthouse. The plan shows the adjusted York/Adams Boundary Line from Cumberland County to the State of Maryland. West Manheim Township gained about 1,000 acres in the transfer process.



The display case in the Lobby at the Township Office has more detailed information and a much larger map for your review. The Committee meets the first Tuesday of each month from March through December from 2:00-4:00 pm. This year, due to the July 4th holiday, the committee will travel to another site and date the following week. The March 7th meeting will be a "Show and Tell" Program. The West Manheim Township Municipal Building is located at 2412 Baltimore Pike, Hanover, PA. Please contact Harold Coldren (Phone: 717-451-8305) for more details.

REC PARK NEWS

The Rec. Park Board is finally starting to implement the Grant we received from the DCNR. This Spring the park road will be paved from the park entrance up to the baseball fields. Paved parking areas are also included in the paving project.



- Water and electric will be brought to the pavilion area.
- A bird viewing area and a wildlife corridor will be developed. This will be an ADA accessible paved path out to both of these areas.
- There will be improvements to the playground and other youth activities added to the park. A basketball court and possible mountain bike trails are some of our other ideas.



Exciting times are ahead. Spring and Summer bring beautiful changes to our Turf to Meadows fields. We maintain 44 blue bird boxes and are always anxious to see the birds of many varieties making nests and enjoying the parks natural habitat.

ON-SITE SEPTIC SYSTEM TIPS

ON-SITE SEPTIC SYSTEM TIPS?

As an owner of a home with an on-site septic system you are required to have the system inspected and certified by the Township every 4 years per Ordinance 2020-02. In conjunction with the Department of Environmental Protection, the Township is inspecting the system for any cracks or issues which would contaminate the waters of the Commonwealth. The inspection will also verify that the system is functioning as designed. Here are a few tips to help keep your system working properly: **WATCH WHAT GOES DOWN THE DRAIN** – Keep grease, hair, and food scraps from going down the drain. Don't flush diapers, plastics, paper towels, cigarettes, personal hygiene products or kitty litter down the toilet. Don't use a garbage disposal. Don't use automatic toilet bowl cleaner or deodorizers. Don't use excessive strong drain cleaners or other chemicals. **USE CONCENTRATED LIQUID DETERGENTS** – Do not overuse detergents; Minimize use of liquid fabric softeners or use dryer sheets instead; Filler in some powdered detergents can clog pipes. **DON'T DROWN THE DRAINFIELD** – Fix leaky fixtures and toilets Conserve water Spread out laundry throughout the week (try to do no more than 2 loads a day) Divert surface waters and downspouts away from drainfield **KNOW WHERE YOU STAND** - Find out where the onsite sewage system is located so that you can avoid driving, digging or parking on it. **DON'T POISON THE SYSTEM** – Never pour products labeled "danger" or "poison" down the drain. Minimize use of strong chemicals like bleach and drain cleaners.

Do you know why you have a Seepage Pit and how to maintain it? A Seepage Pit, sometimes called a Dry Well, Stormwater Pit, or Infiltration Pit, is a subsurface storage facility that temporarily stores and infiltrates stormwater runoff from the roofs of structures and impervious surfaces. Downspouts connect directly into the Seepage Pit, which may be either an excavated pit filled with uniformly graded aggregate wrapped in geotextile or a prefabricated storage chamber or pipe segment. Seepage Pits discharge the stored runoff via infiltration into the surrounding soils. In the event that the Seepage Pit is overwhelmed in an intense storm event, an overflow mechanism will ensure the additional runoff is safely conveyed downstream. By capturing runoff at the source, Seepage Pits can dramatically reduce the increased volume of stormwater generated by the roofs of structures. Though roofs are generally not a significant source of runoff pollution, they are still one of the most important sources of new or increased runoff volume from developed areas. By decreasing the volume of stormwater runoff, Seepage Pits can also reduce runoff rate and improve water quality. Seepage Pits require regular and effective maintenance to ensure prolonged functioning. The following represent the minimum maintenance requirements for Seepage Pits: The Seepage Pit should be checked regularly to ensure that no standing water exists in the facility 3 days after the rain event. Thorough inspections of the Seepage Pit should occur at least once a year, as well as after every storm exceeding 4 inches in 24 hours Monitor the Seepage Pit facility to ensure that no sediment, grass clippings, leaves, and other similar accumulations occur on top of, and/or within, the piping or pit. Regularly clean out gutters and ensure proper connections to facilitate the effectiveness of the Seepage Pit. Check cleanout and overflow pipes for clogs, cracks and proper connection. Check area surrounding Seepage Pit for signs of malfunction – such as erosion, channels, or any damage on the downslope indicating increased runoff or overflow.



ON-LOT SEPTIC CERTIFICATION REMINDER

It is time to have your on-lot septic system pumped and inspected.

The pumping and inspection of your on-lot septic system must be scheduled by _____.

Applications are available at www.westmanheimtwp.com or at the Township office, 2412 Baltimore Pike, Hanover, PA 17331. 717-632-0320

REMINDER: Septic tank manhole must be accessible for proper inspection and pumping.

You can find the application for your On-Lot Septic Inspection on our website:

<https://westmanheimtwp.com/departments/administration/on-lot-septic/>

WEST MANHEIM TOWNSHIP



2412 Baltimore Pike Hanover, PA 17331

Office Hours, Monday - Friday 8:00am - 4:00pm

Phone: 717.632.0320 Fax: 717.632.2499

Email: general@westmanheimtwp.com • Website: www.westmanheimtwp.com

BOARD OF SUPERVISORS

Jeremy Ault, *Chairman*
Travis Wetzel, *Vice Chairman*
Jason Franks
Harold Hartlaub
Terry Rynearson

TOWNSHIP STAFF

Michael Bowersox, *Manager*
Shanna Smale, *Secretary*
Jennifer Thornton, *Treasurer*
Tonya Bulson, *Office Assistant*
Jennifer Swartz, *Office Assistant*
Heather Bair, *BCO/Codes*
Steve Harmon, *Codes/MS4*
Kevin Mahan, *Building Custodian*

TAX COLLECTOR

Ruth Neiderer

POLICE DEPARTMENT

Chief Edwin Schneider
Lieutenant Derrick Baker
Sergeant Justin Seibert
CPL Randy Wagner
PFC Joshua Bower
Ptlmn. Derek Schneider
Ptlmn. Joshua Rummel
Ptlmn. Dustin Black
Ptlmn. Mason Moyer
Ptlmn. Clayton Swartz
Ptlmn. Sean Rosier
Ptlmn. Jacob Broederdorf
Lou Sordon, *Office Assistant*

ROAD CREW

Will Fuhman, *Roadmaster*
Ken Miller
Levi Rohrbaugh
Philip Snyder
Nicholas Testerman

EMS STAFF

Jerry Misner
Blaine Gerver
Brian Bankert
Chris Walker
Elyssa Cool
Josh Gursky
Kim Lindner
Eric Miller
Garrett Strouse
Sean Kirwin
Tanner Messersmith
Kenneth Gabor
Emily Walker
Shannon Green

PUBLIC MEETING SCHEDULE

Board of Supervisors - 1st Thursday of each month at 7:00PM, Supervisor Caucus at 6:00PM & 3rd Tuesday of each month at 7:00PM, Supervisor Caucus at 6:00PM

Planning Commission - 3rd Thursday of each month at 6:00PM

Park & Rec Board - 2nd Monday of each month at 6:00PM

Heritage Committee - 1st Tuesday of each month at 2:00PM

Zoning Hearing Board - 4th Tuesday of each month at 7:00PM

All meetings are held at the Township Building & OPEN TO THE PUBLIC



Seated (Left to Right): Terry Rynearson, Jeremy Ault & Harold Hartlaub
Standing (Left to Right): Travis Wetzel & Jason Franks